



Republic of the Philippines

Department of Education

Region VII, Central Visayas

DIVISION OF CEBU PROVINCE

Sudlon, Lahug, Cebu City



February 12, 2013

DIVISION MEMORANDUM

No. 91, s. 2013

INVENTORY OF ICT RELATED EQUIPMENT

To: OIC, Assistant Superintendents
Education Supervisors / Coordinators
District Supervisors/ OICs

1. Attached is a copy of DepEd Regional Memorandum No. 84, s.2013, dated February 07, 2013 entitled, "Inventory of ICT Related Equipment", for the guidance and information of all concerned.
2. It is informed that the attached format shall be completely and clearly filled for submission to this Office and the DepEd Property Division Central Office for strict compliance.
3. Immediate and wide dissemination of this Memorandum is earnestly desired.


ARDEN D. MONISIT, Ed. D.
Schools Division Superintendent

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Asst. Schools Division Superintendent: (032) 414-745
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REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION
REGION VII, CENTRAL VISAYAS
Sudlon, Lahug, Cebu City




FEB 07 2013

REGIONAL MEMORANDUM
No. 84, s. 2013

INVENTORY OF ICT RELATED EQUIPMENT

To : Schools Division Superintendents
Officers-in-Charge of Regular and Interim Divisions

1. Attached is a communication from Ms. Maritess L. Abay, Chief, Property Division, requesting Regional, Schools Divisions, and Secondary Schools Supply Officers to conduct an inventory of the hardware and other ICT related resources being used to manage information.
2. Kindly submit the said inventory in Word document or Excel Format through email address: maurita.ponce@deped.gov.ph not later than February 26, 2013 to give us time for consolidation prior to its submission to the Central Office on February 28, 2013.
3. Immediate and wide dissemination of this Memorandum is desired.


CARMELITA T. DULANGON
Director III
Officer-in-Charge

CTD/CCL/mfp
Inventory-ICT related equipment
feb2013

"Educating for a Strong Republic"

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REPUBLIKA NG PILIPINAS
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Administrative Service
Property Division

February 4, 2013

MEMORANDUM -

**FOR : REGIONAL SUPPLY OFFICERS
DIVISION SUPPLY OFFICERS
SECONDARY SUPPLY OFFICERS**

**FROM : *M. L. Ablay* 2/9/13
MARITESS L. ABLAY
Chief, Property Division**

SUBJECT : INVENTORY OF ICT RELATED EQUIPMENTS

In view of the requirement of Department of Budget and Management (DBM), Department of Science & Technology (DOST) & National Economic & Development Authority (NEDA) thru the Medium-Term ICT Harmonization Initiative (MITHI), all national government agencies are mandated to identify the hardware and other ICT resources being used to manage information.

In order to comply with the said report, we are sending you herewith a matrix (format) to be accomplished and for submission not later than February 28, 2013.

Please count all existing computing devices and peripherals owned by your office that are functioning including those acquired thru projects. In case the computing devices and peripherals were acquired from 2010 to 2012 through purchase of second hand units or through lease or donation, please count how many were acquired brand new and how many were already used units.

Inventory count to be submitted by the different division offices shall include count from various elementary schools within your respective divisions.

For your strict compliance.

ABLAY

